



Assistant Underwriter

MDAdvantage Insurance Company of New Jersey, a leading provider of medical professional liability insurance located in Lawrenceville, NJ, is currently seeking an **Assistant Underwriter** to join the Company. Specific duties include assisting underwriters in administering the Company's physician book of business. This entails supporting all underwriting activities associated with risk selection, rating, policy maintenance and renewal of assigned book of business.

This well-organized individual will be responsible for assisting in the collection of supporting data necessary to make underwriting decisions. This person will assist in developing quotations, and premium indications. This individual will also assist with the underwriting activities associated with risk selections, rating, policy maintenance and renewal of assigned book of business.

To qualify, you must exhibit a proficiency in utilizing spreadsheet and word processing products. You must be detail oriented, self-motivated and work well in a team setting. Excellent customer services skills are required.

MDAdvantage Insurance Company of New Jersey offers a very competitive benefits package. Please forward your resume to cbowman@mdanj.com. For additional information on MDAdvantage of New Jersey, please visit our web-site at www.mdadvantageonline.com

Equal Opportunity Employer